



**FAIR PARK FIRST MINUTES  
OF SPECIAL CALLED MEETING  
OF THE BOARD OF DIRECTORS**

October 9, 2024

A special called meeting of the Board of Directors (the "Board") of Fair Park First, a Texas nonprofit corporation (the "Corporation"), was held remotely via electronic means and live-streamed to the public at ***Facebook.com/Fairparkfirst*** on Wednesday, October 9, 2024 at 1:00 PM.

Directors Present:

Veletta Forsythe-Lill, President and Chair of the Nonprofit  
Jason Brown, Vice Chair  
Robert Luxen, Secretary  
Chris Bowers  
Reverend Todd Atkins  
Margo R. Keyes  
Tim Dickey, Ex Officio  
Daniel Wood, Ex Officio  
Cordelia Boone, Ex Officio  
Chelby Sanders Kirk  
Kimberly Shaw  
Zaida Basora  
Lubbock Smith  
Jon Wolkenstein  
Lincoln Stephens  
Matt Orwig

Not Attending:

Maribel Moncada  
Christina B. Lynch  
Ann Barbier Mueller  
Dan Torpey

Staff and Guests:

Mark Malnory, Malnory McNeal  
Alyssa Arnold, Chief Operating Officer  
Ms. Stacey Church, General Manager  
Mr. Clif Huebner, Director of Finance  
Scott Norton, Asst. General Manager  
Dee Hirsch, Asst. General Manager  
Heather Stevens, Rise360  
Sonja McGill, Spencer Fane



Ms. Veletta Forsythe-Lill served as Chair and Mr. Robert Luxen served as Secretary for the meeting.

Call to Order and Introductions

Ms. Forsythe-Lill officially called the meeting to order at 1:00PM. Board members, officers, employees, and guests introduced themselves.

Agreed-Upon Procedures

The Board then went into an executive session to discuss matters of a proprietary or confidential nature concerning Fair Park First affairs and operations. After the executive session, the board returned. The Board of Directors reviewed the Agreed Upon Procedures for the time period ending April 30, 2024, presented by Malnory McNeil and Company. Upon the presentation the Board of Directors accepted the report along with the request for the preparation of the management representation letter. The motion was to accept the Agreed Upon Procedures Report, to prepare the management representation letter for signature and for Fair Park First Board to take further action on the results of the Agreed Upon Procedures. The motion was moved by Robert Luxen and seconded by Chris Bowers.

Adjournment

There being no other business to consider, upon a motion duly made and seconded, the meeting was adjourned at 2:54 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert Luxen", is written over a light blue rectangular background.

By: Robert Luxen, Secretary